**Stakeholders relationship mapping**

**for**

**against**

### **Stakeholder Worksheet**

| **Stakeholder** | **Role/Interest** | **Influence Level** | **Support Level** | **Concerns/Risks** | **Engagement Strategy** |
| --- | --- | --- | --- | --- | --- |
| **University Administration** | Oversees project alignment with university goals; approves funding and resources. | High | High | Budget concerns, alignment with institutional goals. | Regular updates; present ROI and benefits. |
| **Library Staff** | Manage library resources; rely on the platform for daily operations. | High | High | Usability, training, adaptation to new systems. | Conduct training sessions; involve them in testing phases. |
| **Students** | Primary users; benefit from digital access to library resources. | High | High | Ease of use, accessibility, and reliability. | Collect feedback through surveys; provide clear onboarding. |
| **Faculty Members** | Use platform for research and teaching purposes. | Medium | Medium | Relevance of resources to academic needs. | Demonstrate platform features that support teaching goals. |
| **IT Department** | Responsible for implementation, maintenance, and security. | High | High | System stability, scalability, and security. | Schedule regular technical meetings; provide detailed specs. |
| **Project Development Team** | Designers and developers building the platform. | Medium | High | Meeting deadlines, scope changes. | Define clear tasks and timelines; ensure resource availability. |
| **University Finance Team** | Allocates and monitors budget. | High | Low | Project costs, potential overruns. | Highlight long-term cost savings; present detailed budgets. |
| **External Vendors** | Provide tools, hosting, or software components. | Medium | Neutral | Payment schedules, scope clarity. | Maintain clear contracts and communication channels. |
| **Competitors** | Competing platforms offering similar features. | Low | Low | Competitive advantages of your system. | Focus on differentiating features and user satisfaction. |